

**English 202**  
Fall 2023

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Instructor: Rebecca Lorenz-Schumacher  
Office: CCC 438  
Email: rlorenzs@uwsp.edu  
Office hours: Tuesdays & Thursdays 12:30pm-2:00pm,  
Thursdays 3:30-4:40 (dependent upon what my kids have going on)  
and by appointment and/or Zoom  
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**REQUIRED TEXTS**

**Available for purchase in the University Bookstore:**

Hacker, Diana. *Rules for Writers*. 10<sup>th</sup> ed., Bedford/St. Martin's, 2022.

The 10<sup>th</sup> edition is preferred as it has crucial MLA & APA updates. If you bought the 10<sup>th</sup> edition for 101, you can reuse it for this class.

NOTE: You probably saw multiple books available for purchase for this class. DO NOT BUY ANY YET! You will read ONE of them later on in the semester, and we will choose them in a future class. (We'll talk about this assignment later in the syllabus.)

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**CLASS OBJECTIVES**

This class will focus on the essentials of argument, research, and documentation.

As with all English classes at UWSP, you will

- 📖 Compose an articulate, thoughtful, grammatically correct, and logically organized piece of writing with properly documented and supported ideas, evidence, and information suitable to the topic, purpose, genre, and audience.
- 📖 Apply your understanding of elements that shape successful writing to critique and improve your own and others' writing through effective and useful feedback.

Specifically in this English 202 class, you will

- 📖 perform appropriate college-level research by identifying various kinds of sources, evaluating their rhetoric, knowing how and when to use appropriate sources, and knowing how to incorporate sources into your writing
- 📖 critically analyze a nonfiction book
- 📖 be proficient with both MLA and APA styles of documentation
- 📖 work with your peers to improve your writing and critical thinking skills

**ATTENDANCE**

I expect you to attend every class. Regular attendance required for a passing grade.

You are also expected to be to class on time each day and stay the entire class period. In addition, arriving late to class, leaving early, or leaving class and returning a short while later are distracting and not acceptable. Occasional late arrivals or emergency departures are fine, but do not make it a habit. Don't leave class for 10 minutes just because you're bored.

However, there are obviously times when you may need to miss class. Check Canvas to see what you missed. **YOU DO NOT NEED TO CONTACT ME UNLESS YOU ARE MISSING MULTIPLE CLASS PERIODS.**

I grade attendance as follows:

- ✍ All students start off with 50 attendance and participation points
- ✍ You are allowed to miss **3** classes without losing points from your attendance grade. **At the fourth missed class, I will deduct 10 points for EACH class missed.**

**\*\* Please be aware that if you miss more than 6 classes, you will fail the course.\*\***

- ✍ You are allowed to be late to class twice. At the third time, **I will deduct 10 points from your attendance grade EACH time you are late to class.**
- ✍ You are allowed to leave early or leave class & return a short time later twice. At the third instance, **I will deduct 10 points for EACH occurrence.**

If you have a medical condition that may cause you to be absent or frequently leave class, let me know and submit a request to DRC so you will not lose points.

There are some exceptions to this, but they will be on a case-by-case basis. Set up a meeting with me if you have concerns.

### **CLASS POLICIES**

1. You will be respectful of all people in the classroom and in Canvas at all times. This means you will attend each class on time, stay for the entire class period (which means not ducking out because you're bored), not talk while I'm talking, nor will you badmouth me, other students, or other professors. You will also try to keep your language clean and be respectful of others' points of view.

2. You will be respectful of my time, which means you will not beg me to redo an assignment nor distract me during class. You will also not waste my time by submitting papers/assignments that are obviously incorrect, plagiarized, or AI generated (more about this later).

3. I assess your performance in class by grading your written work, mainly through your major papers. You can't pass the class on just small assignments, attending a class or two, or a miracle. I also have a late paper policy, so you can't turn in the paper whenever you feel like it. You must hand in ALL major papers (i.e. papers worth 100 points) in order to pass this class. This is the only way I can see if you are understanding and applying the concepts I have taught. Therefore, make the papers your #1 priority to complete.

4. Silence your phone and put it away once class starts. Neither you nor I need the distraction. Even if there is a quiet moment once class has started, please refrain from checking your phone.

5. You are allowed to take notes on laptops or tablets, but you can only use them for note-taking or e-books, not for online shopping (or other distracting activities) during class. If you fail to adhere to this rule, you lose the privilege of using a laptop for any reason in class.

6. No audio or video recording unless you have official documentation from the university.

7. Class materials, assignments, quizzes, grades, news, reminders, updates, etc., are all on Canvas. **CHECK CANVAS AT LEAST ONCE A DAY!**

8. All papers will be graded in Canvas; therefore, all assignments/papers posted to Canvas must be uploaded as files in pdf or doc format. Canvas cannot open Pages files nor links to external storage locations (e.g. One Drive).

9. All work in this class must be original (i.e. your own creation) and new in execution. You are NOT allowed to turn in work done for a previous class (in whole or part, from high school or another college course), nor may you use work from this class in future classes. You also cannot use AI for any papers. If you do, it constitutes academic misconduct, and you will receive a D or F on the paper depending on the severity of the infraction.

10. If you have a detailed question or concern about an assignment, grade, or the class, don't ask me before or right after class or via email. This causes the class to be delayed and brings everyone into your business. It is also impossible to have a meaningful discussion via email. Instead, meet with me during my office hours. Contact me to set up a time.

11. I am not a tech person. If you're having difficulty with a technical aspect of Canvas or computers in general, contact Help in Canvas (it's on the bottom far left of all pages) or UWSP IT.

12. I care about you as a person; however, I'm not the person to contact if you're having a crisis. Please contact the Dean of Students (715-346-2611, [uwsp.edu/dos](http://uwsp.edu/dos)) and they will get you the help you need. PLEASE reach out to them if you need it; they are a great resource.

13. Email/Canvas message info – **IMPORTANT!**

a. I know it's surprising, but I do have a life outside teaching. I typically will not respond to emails or messages between 5:00pm-9:00am, nor will I reply on the weekends at all. Allow at least 24 hours for a response (Monday for a weekend email).

b. I will NOT respond if what you're asking for is found on the syllabus or Canvas, if you're asking me to reteach the day via email, if you're missing one class, if you want to make up an assignment that you can't make up, or if you're rude, demanding, disrespectful, or you cross personal boundaries.

c. Think about what you are asking before you email me. My inbox gets clogged with unnecessary emails. Look at Canvas BEFORE you email me.

d. Emails **must** contain your class title and section (e.g. English 202 sec. 11) in the subject line. I teach four similar classes, and this helps me narrow down which class/section you are in.

14. Office hours: My office hours are listed at the top of the first page of this syllabus. They are times when I am free to meet with students. HOWEVER, there are times I may need to cancel or cut short office hours with little to no notice. Therefore, if you want to meet with me, contact me to set up a time so I will definitely be there. If my office hours don't work for you, please contact me to set up another time.

### LATE WORK POLICY

For major papers (worth 100 points, excluding the final), I have the following late paper policy:

**If your paper is one class period late = full credit (grace period)**

**Two class periods late = -20 points**

**Not handed in after one week = 0 on the assignment**

I reserve the right to provide fewer comments on late papers. And remember, "class periods" refers to when we meet (i.e. if a paper was due Tuesday, you can turn it in Thursday with no points off). PAPERS WILL ONLY BE DUE ON CANVAS, so look there for specific due dates.

### COURSE REQUIREMENTS

PLEASE NOTE: All assignments will be discussed in detail when assigned.

#### **Attendance and Participation (50 points)**

I will deduct 10 points EACH time you do any of the following:

- 🔔 Miss more than 3 classes
- 🔔 Arrive late more than 2 times
- 🔔 Leave class early more than 2 times
- 🔔 Ducking out of class for a while more than 2 times
- 🔔 Talking while I'm talking or another student is talking
- 🔔 Being distracting or disruptive
- 🔔 Not being prepared for class
- 🔔 Non-classwork phone/laptop usage during class

I reserve the right not to give a warning before deducting points. Check your grade frequently on Canvas as I will put a note in the grade when I deduct points.

### **Short Writing Assignments (150 points)**

Throughout the semester, we will have several short assignments (i.e. in-class work, online quizzes/work, peer reviews, etc.). There will be 150 total points available for this grade. **These assignments are unable to be made up if missed/late (so don't ask)**; however, I will drop the grades of the THREE LOWEST-SCORED assignments throughout the semester. Therefore, 180 points will be available, but only a maximum of 150 points will count towards your grade.

### **Current Events discussion (50 points)**

Each Tuesday, we will spend a bit of class time discussing current world events. Each article you post to Canvas AND discuss in class will be worth 10 points, with a maximum of 50 points for the semester.

### **Papers (400 points)**

You will write four papers of varying styles and topics. Each paper is worth 100 points.

1. An I-search paper on your career or major (approx. 3-5 pages in length, in MLA format)
2. An evaluative biography paper (approx. 3-5 pages in length, in MLA format)
3. A literature review of a current event topic (approx. 6 pages, in APA format)
4. An annotated bibliography of your lit circle book (group project, page length varies due to group size but your contribution will be approx. 2-3 pages, in MLA or APA format).

All will utilize UWSP library's many resources. You will be required to attend library instruction sessions to find the correct sources for these papers. You are also required to peer review drafts of these papers online on Canvas. There will be points attached to the peer reviews (part of the Short Writing Assignments grade).

### **Nonfiction literature circles project (300 points)**

In small groups, you will read a nonfiction book that you have chosen from a list (these are the books on the class list). You will meet with your group each week during class & discuss the book, have assignments to complete (both in and out of class), complete the annotated bibliography together (one of the papers listed above), and fill out an evaluation of the project (this will be part of the **Short Writing Assignments**). Class attendance and participation during the lit circle meetings is required to get a passing grade for these assignments.

### **Final exam (50 points)**

You will have an online exam the week of finals. More info TBA.

### **REQUIREMENT AND POINT BREAKDOWN:**

Attendance & participation	50 points
Short writing assignments/quizzes	150 total points
Current Events	50 points
I-search paper	100 points
Evaluative biography paper	100 points
Literature review	100 points
Literature circle assignments	300 points
Annotated bibliography	100 points
Final exam	50 points
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Total	1000 points

Approximate point/letter grade correspondence:

940+ = A	900-919 = B+	820-839 = C+	740-759 = D+
920-939 = A-	860-899 = B	780-819 = C	680-739 = D
	840-859 = B-	760-779 = C-	below 680 = F

**\*\* PLEASE NOTE: YOUR GRADE IS POINT BASED, NOT PERCENTAGE BASED. \*\***

**A QUICK GUIDE TO PLAGIARISM**

Plagiarism is taking credit for someone else's work. It includes turning in a paper written by someone other than you (with or without permission), downloading a paper off the internet, or copying and pasting source info with inaccurate or no documentation.

It is up to you to pay attention in class, follow *Rules for Writers*, and ask questions in regards to citing and plagiarism. **Ignorance is not an excuse.**

If I discover plagiarism, most times your grade will be reduced to an F or a 0 depending on the severity. If the infraction is severe enough, I will contact the Dean of Students. **If a student has two incidents of plagiarism in one or more courses, you may be expelled from the university.**

If you have any questions, please either talk to me or contact the Dean of Students.